



ADMINISTRATION REPORT

To: St. Lawrence Lodge Committee of Management

Submitted by: Lisa Harper RN BScN, MN

Prepared on: October 20, 2025

Committee of Management Meeting Date: October 28, 2025

Re: Information Items

Update from Infection Prevention and Control

Outbreak Status

No outbreaks were reported within the home during this period. However, the community is currently experiencing two COVID-19 outbreaks, one Rhinovirus outbreak, and two respiratory outbreaks of unknown origin. The absence of outbreaks in the home highlights the effectiveness of ongoing infection prevention strategies and seasonal preparedness efforts.

Masking

Universal masking remains optional. Surgical masks continue to be readily available for all staff and visitors. Over the past several weeks, N95 mask fit testing clinics were held in preparation for the respiratory season. Mask fit testing has been integrated into staff orientation as well.

Construction and Renovation

Infection prevention measures are actively maintained during all construction and renovation activities. Two dust-containment units are currently in use for the nurse call-bell system installation. These units create negative air pressure and filter airborne particulates to reduce the risk of respiratory exposure.

Vaccination and Seasonal Preparedness

On October 17, one hundred and four residents received their fall influenza vaccine. The remaining residents will be vaccinated next week, once additional vaccine doses are received from Public Health. All staff and students will be offered the publicly funded influenza vaccine over the coming month. RSV vaccines are now available and will be administered to eligible residents in the coming weeks.

October 20, 2025



Residents received their most recent COVID-19 booster in June. The next booster, using the updated formulation, is expected to be administered in November. Routine immunizations, including tetanus and Pneumovax, continue to be provided as needed.

Hand Hygiene Audits and Resident Education

As part of fall respiratory season preparedness, hand hygiene audits have been increased throughout the home to reinforce best practices and ensure compliance with infection prevention standards. These audits support staff awareness and contribute to reducing transmission risks during peak respiratory illness season.

Registered Nursing students played an active role in resident education efforts over the past few months. Informative vaccine pamphlets and an educational display board were created to promote awareness and understanding. In addition to these materials, the students visited residents individually to provide personalized vaccine education, answer questions, and support informed decision-making. These initiatives helped foster vaccine confidence and engagement among residents.

Clinical Services Update

Occupancy Targets

Within the home, there are **three empty** beds, indicating an occupancy rate of 98.66%.

	August 31, 2025	September 30, 2025	Year to Date
Discharges *	6	8	52
Admissions	3	8	50

*(Discharges can be related to end of life, and if a resident relocates)

Ontario Health at Home continues to collaborate with the home to ensure reporting requirements are completed and admissions are secured in a timely manner.

Based on data on the Health Partner Gateway (HPG) Portal for potential admissions, the following individuals show on our waitlist:

	Basic	Private	Individuals on the HPG Portal for STLL
Male	97	44	141
Female	128	116	244
Total	214	155	369



Crisis Application			25
Spousal Reunification			1
Veteran Priority Access			0

- These numbers may reflect duplicate choices in accommodation, as potential admissions can apply for both Private and Basic accommodation.

Case Mix Index (CMI) – interRAI Platform

Every resident assessment generates a Case Mix Index (CMI). The CMI is used to calculate the amount of funding required to care for the residents based on their current needs. It is important to capture changes in condition and reassess residents to ensure the home is capitalizing on funding opportunities. interRAI LTCF (The "New RAI" is the successor to the RAI-MDS 2.0 and is a comprehensive, standardized assessment instrument for evaluating the needs, strengths, and preferences of individuals in long-term care settings).

Quarter	Case Mix Index (CMI)
April 1, 2025 – June 30, 2025 (Q1) – RAI MDS	1.1351
July 1, 2025 – September 30, 2025 (Q2) - interRAI	Unavailable
October 1, 2025 – December 31, 2025 (Q3) - interRAI	Unavailable
January 1, 2025 – March 31, 2025 (Q4) – RAI MDS	1.1408

Shift Time Changes for Personal Support Worker Pilot

Aligning shift coverage more closely with peak resident care needs (morning routines, meals, evening care, and overnight monitoring) has been a topic of discussion for some time over the past year. After meeting with direct care staff, barriers were identified which result in resident meals being delayed, and direct care staff not having adequate time to provide care for residents to ensure they arrive in the dining rooms for meals on time. These barriers not only affect the residents, but they also affect the nursing and dietary departments.

On November 17, 2025, the home will trial new shift starting times. Current shift times are 7:00 a.m. to 3:15 p.m. (days), 3:00 p.m. to 11:15 p.m. (evenings), and 11:00 p.m. to 7:15 a.m. (nights). New start times will be 6:00 a.m. to 2:15 p.m. (days), 2:00 p.m. – 10:15 p.m. (evenings), and 10:00 p.m. to 6:15 a.m. (nights).

The benefits of this model are to improve quality and stability of care for residents, ensure residents are not rushed for breakfast, geared to support staff when feedback was received about



workload distribution, and provide improved alignment with dietary and activation schedules. The pilot provides a structured period to assess impact before permanent implementation.

Employers have a duty to accommodate under the **Ontario Human Rights Code** where an employee's caregiving responsibilities (family status) prevent them from meeting scheduling requirements. Requests for accommodation will be considered under the Ontario Human Rights Code and explore any reasonable accommodation options while also considering operational requirements.

Student Placements

The Home has had a multitude of students coming to St. Lawrence Lodge for placement this year. To date, we have had nine Registered Practical Nursing students, eight Registered Nursing students, and seventeen Personal Support Worker students, with eight of them being hired, and are current employees.

This fall, students will attend the Home from St. Lawrence College and the Catholic District School Board of Eastern Ontario (CDSBEO). These students are in nursing programs, i.e. Personal Support Worker (PSW), Registered Practical Nurses (RPN) and Registered Nurses (BScN). In October, thirteen BScN 1st year students will be starting their placements, and in November, there will be fourteen PSW students coming from the CDSBEO to complete their community placement, with six of these students planning to stay for consolidation in December.

We welcome all these groups to the Lodge and look forward to having more students in future.

Director@LTC.net Updates

September 26, 2025 - 2025-26 Improving Dementia Care Program

The Improving Dementia Care Program (IDCP) will provide funding for up to fifteen long-term care homes to implement evidence informed emotion-based models of care and training supports.

The Ministry of Long-Term Care is collaborating with Ontario Health to deliver the IDCP. Ontario Health has issued a Call for Proposals to long-term care home partners with an opportunity to submit a proposal for potential funding through the IDCP for 2025-26. An application was completed on the homes' behalf in hopes we will be chosen for this exciting opportunity to implement the Butterfly Model in our secure resident home area. The Butterfly Model of Care is an approach for dementia care used in Ontario long-term care homes that focuses on emotional well-being and creating a home-like environment. It shifts from a task-oriented, regulated setting to a flexible, person-centered one that prioritizes meaningful relationships, residents' history, and emotional support over strict schedules.



September 26, 2025 - Emergency Management Requirements under the Fixing Long-Term Care Act, 2021 (FLTCA) for Long-Term Care Homes Webinar Materials

On August 14, 2025, and August 19, 2025, the Ministry of Long-Term Care hosted webinars to assist in ensuring Emergency Preparedness compliance. The materials from these two webinars have been released to homes in PDF format.

September 12, 2025 - Sharing the Seasonal Respiratory Pathogen Guide from the Ministry of Health for information.

To support sector readiness, the Ministry of Health has updated, and issued the Seasonal Respiratory Pathogen Guide. This planning guide sets expectations for health system partners (i.e., agencies, organizations, employers and health care workers). It also includes the current respiratory pathogens risk outlook and planning scenarios to inform readiness efforts

September 5, 2025 – Long-Term Care Home Compliance Assistance Webinar Summaries

The Long-Term Care Inspections Branch (LTCIB) hosted a series of informational webinars for long-term care homes as part of their Compliance Assistance Initiative to provide support to long-term care homes related to achieving compliance. Summaries from all three sessions were shared in PDF form for homes to review and assist them in improving compliance in the sector.

Facility and Equipment Project Update

Nurse Call

The installation of the new Nurse Call Bell system is on track for completion by the end of October. Currently, the first and second floors are operational with the new system, while the installers are actively working on transitioning into the last area, the 3rd floor Maple, and Cedar resident home areas.

Annual Code Green Exercise

Our annual code green evacuation exercise is scheduled for October 29, 2025. This year, the event will be held on the second floor in our Birch resident home area. Additionally, we are preparing for the fire department's annual inspection of the facility on the same day.

Lisa Harper RN BScN, MN
Administrator

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