



St. Lawrence Lodge Committee of Management Meeting Minutes

2024

Tuesday, September 24, 2024
St. Lawrence Lodge Boardroom & Zoom
0900 Hours

Present were:

Representing the United Counties: Robin Jones
Representing Brockville: Mike Kalivas
Representing St. Lawrence Lodge: Lisa Harper
Sherry Canning

Attendees via Zoom:

Representing the United Counties: Corinna Smith-Gatcke
Representing Brockville: Jane Fullarton
Representing Gananoque: Colin Brown
Representing Prescott: Ruth Lockett

Regrets:

Herb Scott

Ex Officio Member(s):

Gananoque Mayor, John S. Beddows

Guests:

-Brent Wilson CPA, CA, Partner MNP
-Ryan Kentfield, SLL Director of Support
Services
-Karen Pogue, SLL Director of Human
Resources

Call to Order – meeting called to order at 9:00 am.

Motion that the amended August 24, 2024 agenda be adopted as presented.

Moved by: Jane Fullarton
Seconded by: Corinna Smith-Gatcke
Motion Carried

Disclosure of Pecuniary Interest – None noted.



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Approval of Previous Minutes:

Motion that the minutes of the June 25, 2024 St. Lawrence Lodge Committee of Management meeting be adopted as presented.

Moved by: Jane Fullarton
Seconded by: Robin Jones
Motion Carried

Ryan Kentfield, SLL Director of Support Services joined the meeting for a brief introduction to the Committee of Management.

Financial:

Brent Wilson CPA, CA, Partner MNP, joined the meeting via Zoom at 9:07 am.

Introduction of Brent Wilson CPA, CA, Partner MNP

Draft 2023 Independent Foundation Audit Report presented.

That the Draft 2023 Independent Audit report from MNP be accepted as presented.

Moved by: Jane Fullarton
Seconded by: Corinna Smith-Gatcke
Motion Carried

Brent Wilson CPA, CA, Partner MNP, left the meeting at 9:15 am.

In-Camera:

That the September 24, 2024 meeting of St. Lawrence Lodge Committee of Management, as provided in Section 239 (2) of the Municipal Act, 2001 S.O. 2001, Chapter 25 move into an In Camera session meeting at 9:18 am to address matters pertaining to personnel matters.

Moved by: Robin Jones
Seconded by: Colin Brown
Motion Carried

CUPE bargaining mandate discussed – direction given.

ONA bargaining mandate discussed – direction given.

Vacation/Leave Policy reviewed.

Non-Union Wage scale – direction given.

Management Compensation Option/Lieu Days Policy reviewed.



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Motion that the September 24, 2024 meeting of St. Lawrence Lodge Committee of Management does now resume at 10:12 am be accepted.

Moved by: Robin Jones
Seconded by: Ruth Lockett
Motion Carried

Information Items:

Administrator's Report was reviewed.

Motion that the Administrator's report for September 2024 be adopted as circulated.

Moved by: Colin Brown
Seconded by: Ruth Lockett
Motion Carried

Nurse Call System Briefing Note was reviewed. The Committee of Management supports the home in proceeding with the Infrastructure Rebuild/Update and the Advance Nurse Call System by pre-approving the difference of \$221,927.77 in the 2025 fiscal year budget.

Moved by: Robin Jones
Seconded by: Jane Fullarton
Motion Carried

St. Lawrence Lodge Motion 146-2024 Justification (Letter from Prescott) was reviewed. Organizational Review portion of the letter was discussed and no member made motion to continue with the Organizational review at this time.

Adjournment:

That the September 24, 2024 Committee of Management meeting does now adjourn at 10:50 am and that the Committee of Management will meet next on October 22, 2024 at 9:00 am.

Moved by: Colin Brown
Seconded by: Jane Fullarton
Motion Carried