

Meeting Minutes

Date: Thursday October 13, 2016
Time: 12:00 pm
Location: Board Room
Present:

Members			
R	Candace Kaine	√	Janice Twaddle
R	Susan Magalas	√	Pamela Moorhouse
R	Jessie Rowntree		
√	Linda Evans		
√	Helen LeBlanc		
√	Bonnie Monteith		

Guests		
	√	Carol Brophy
	√	Tom Harrington

√ = present
R = regrets

1. Call to Order – meeting called to order by Linda Evans at 12:30 pm.
2. Approval of Previous Minutes
 - a. That the September 8, 2016 meeting minutes be approved, as circulated.

Moved by: Helen
Seconded by: Bonnie
Carried
3. Business Arising
 - a. Funding Advocacy
 - i. OANHSS Report
 1. Bill 33 (Hours of Care) – Received copy of report for information.
 2. Premier Mandate Letters re LTC priorities – Received copy of report for information.
 - ii. LTC Summit
 1. Linda Evans provided an overview of the Simcoe presentation that was delivered at the recent LTC Summit. Discussion ensued regarding next steps. It was announced at the Summit that a Report would be issued summarizing the dialogue raised during the proceedings. Not sure of the status of the report at this time.
 - iii. Presentations to Municipal Partners
 1. Tom reported that he had presented to three of the Municipal partners regarding the fiscal challenges facing LTC Homes in Ontario.
4. Round Table
 - a. Inconsistent communications – a member shared their experience regarding maintaining consistency of communications and sharing of information among



providers e.g. recommended changes are implemented as suggested by the family member; however, lapses appear over time and reminders by family are needed; staff rest break routines; interdisciplinary exchange of information can be disjointed. Following discussion, it was determined that a resident care conference for this particular resident would be helpful and the member was in agreement.

- b. Documentation – a member noted that the necessary documentation was not readily available for a family member to attend some recent hospital appointments. The delay in order to get the proper documentation ready created unnecessary anxiety. Other members indicated that proper documentation was in order for their family member's external appointments. The issue will be brought forward to nursing administration's attention for review.
- c. Cable TV Services – a question arose regarding the status of the Cable TV Service conversion. The Home advised that there has been a delay in the service conversion due to unexpected problems raised during the implementation planning process. It was recommended that the Home issue an update to residents so they are aware that the process is delayed at the moment.

5. Other Business

- a. SLL Foundation Fundraising update
 - i. Received copies of information related to the recent request for support issued by St. Lawrence Lodge Foundation to the internal stakeholders. Discussed the importance of financial support needed to maintain and enhance the quality of resident life at SLL and the various ways that people can contribute. The Foundation will continue to actively seek financial support for St. Lawrence Lodge in the future, as well.

6. Date and Time of Next Meeting – Thursday December 8, 2016 at 12:00 pm.

7. Adjournment – meeting adjourned at 1:35 pm.