

- Meeting Minutes -

Date: Thursday June 18, 2015
Time: 1200 hours
Location: Board Room

Present: Jessie Rowntree – Chair, Debra Simpson
Guest – Tom Harrington

Regrets: Margo Stone, Candace Kaine, Faye Crosswell, Carol Brophy

1. Call to Order – Jessie called the meeting to order at 12:25 pm.
2. Approval of Previous Minutes
 - a. That the February 19, 2015 meeting minutes be approved as circulated.

Moved by: Debra Simpson
Seconded by: Jessie Rowntree
Carried
3. Business Arising
 - a. Family Council Recognition – decided to use the August 2015 Resident BBQ as an opportunity to celebrate and recognize Family Council activities at the Home.
 - b. Family Council Liaison/Communications – notices about Family Council have been included in newsletters, the electronic notice board, and on the web site.
 - c. Building Exterior Repair – noted that the work is now complete.
4. Round Table
 - a. Linen: A member asked about the sizing of the sheets from Kingston Regional Laundry. Observed that the sheets may not be standard size as the resident has had to pull the sheets up from the bottom of the bed to cover shoulders.
5. Other Business
 - a. Family Council Recruitment
 - i. Noted that a new member has been recruited recently. Unfortunately, she was unable to attend this session.
 - ii. Discussion regarding on-going recruitment for new members. Need to be cognizant of trying to recruit members to represent each RHA. Suggestions to be forwarded to Carol Brophy.
 - b. OANHSS Notice re. Family Council Evaluation Study
 - i. Received notice from OANHSS regarding Change Foundation study to evaluate the effectiveness of Councils in Ontario. Expected to take 2 years to complete the review.
 - c. SLL Foundation in the News
 - i. Noted three significant donations to SLL Foundation recently, as follows: AVP - \$15,000; SLL Resident Council - \$3500; and Florence Nightingale #5 OES - \$2000. The proceeds will be used to augment resident amenities within the Home.



- d. MOHLTC LTC Home Funding Announcement
 - i. Received a copy of an OANHSS Communication announcing the Provincial MOHLTC allocation, as well as, the LTC sector funding for 2015-16. Discussed LTC funding advocacy calling for additional investment needed to address resident acuity levels in today's terms. Obviously, the recent funding announcement will not be sufficient to start addressing the need for greater staffing levels generally.
 - e. Health Quality Ontario (HQP) Patient, Family and Public Advisors Council notice
 - i. Received a copy of the HQP's call for interested parties to apply to be a member of the Patient, Family and Public Advisors Council.
 - f. MOHLTC Director's Correspondence re. Family Council Membership
 - i. Received a copy of correspondence from Nancy Lytle, Director, MOHLTC Performance Improvement and Compliance Branch, dated April 30, 2015 regarding clarification of Family Council Membership. The MOHLTC communication clarifies that "to be a member of a Family Council, a person must be a family member of a resident or a person of importance to a resident. A person can no longer be a member of the Family Council after the death or transfer of the resident, unless the person is a person of importance to another resident in the Home."
 - g. MOHLTC Compliance Inspection – Public Report – dated June 2, 2015
 - i. Received a copy of the Compliance Inspection report for an inspection that occurred on May 25, 2015. Discussed the circumstances and the Home's response to date.
6. Date and Time of Next Meeting – Thursday September 17, 2015 at 12:00 pm.
7. Adjournment – meeting adjourned at 1:40 pm.