

Meeting Minutes

Date: Thursday January 12, 2017
Time: 12:00 pm
Location: Board Room
Present:

Members			
√	Candace Kaine	√	Janice Twaddle
R	Jessie Rowntree	√	Pamela Moorhouse
R	Linda Evans	√	Deb Steele
R	Helen LeBlanc		
√	Bonnie Monteith		

Guests		
	√	Dawn Dodge
	√	Tom Harrington

√ = present
R = regrets

1. Call to Order – meeting called to order by Candace Kaine at 12:20pm.
 - a. Candace extended a welcome to Deb Steele as a new member of Council.

2. Approval of Previous Minutes
 - a. That the December 8, 2016 meeting minutes by approved, as circulated.

Moved by: Bonnie
Seconded by: Janice
Carried

3. Business Arising
 - a. LTC Summit – Members noted that no response from the MOHLTC has been received to the Council correspondence issued this past summer through MPP Clark’s office. Deb advised of a December 2016 stakeholder meeting that she attended. Deb offered to contact Steve Clark’s office to determine what the next steps will be in the process.

4. Round Table
 - a. Communications – discussed the recent outbreak situations within the Home and the information disseminated in terms of timeliness and accuracy given the changing nature of the outbreak management response. Also discussed how on-going activities such as hot packs, therapy, hair salon, and recreation activities are conducted for non-affected areas, as well as, non-affected residents on RHAs in outbreak. Council members hope to look for options to maintain normal activities for non-affected residents as much as possible.
 - b. A question arose regarding whether the new NP can administer cortisone? Tom will follow-up and report back.
 - c. Staffing – discussed implications for residents when short-staffed. Tom and Dawn reviewed how the Home works to fill each absence to the greatest extent



possible. Discussed some of the measures the Home uses to recognize good attendance, along with measures to minimize absenteeism.

- d. Volunteerism – members believe that active volunteering at the Home would be helpful and add to quality of life. Discussed ways to work on volunteer recruitment. Dawn indicated that this is a key objective for her in her new role. The Home has been out recently at community events specifically geared at engaging more people in volunteerism.

5. Other Business

- a. 2016 Satisfaction Survey Results
 - i. Received the 2016 resident/family satisfaction survey results for information. Reviewed and discussed the report.
- b. Television Services Changeover update
 - i. SLL provided an update on the television services transition. The changeover is tentatively scheduled for February 1st. The Home is working with BELL to install the new equipment. It is still unclear how Cogeco intends to participate in the transition.
- c. 2017 CMI Results – the Home shared the recent CMI results indicating that the funded CMI for the coming fiscal year will be decreasing resulting in less funding for nursing and personal care. Discussed the importance of ongoing advocacy on LTC funding.

6. Date and Time of Next Meeting – to be determined.

- a. A member survey will be undertaken to determine if the 2nd Wednesday works as a better meeting date.

7. Adjournment – meeting adjourned at 1:50pm.