

MINUTES FAMILY COUNCIL

St. Lawrence Lodge

Tuesday, October 16th, 2018

Meeting Called to order by Pam Moorhouse, Chair @ 2:30p.m.

Members: Pam Moorhouse, Chair; Helen LeBlanc

Guests/Visitors: Tom Harrington, Administrator; Dawn Dodge, Activation Coordinator; Joanne Morehouse, Acting Secretary; Resident Family Member from Cedar; Elm Resident, Kim Cleroux, Nutrition Manager, Angela Roles, ADOC & Nursing Student

Regrets: Deb Steele, Vice Chair

2:30-2:35 Welcome and Introductions Pam Moorhouse

The meeting opened with some new guests being introduced and welcomed. Resident Family Member from Cedar – Donna Kukk. Angela Roles and Nursing Student requested to speak with Family Council and were added to the Agenda.

2:35-2:55 **Item #1** Meal Presentation item from previous meeting. Kim Cleroux

Kim spoke to the members regarding show plates. The viewing of the meal gets questions such as “What’s in it?” Confusion to resident as they want the food on the show plate. Texture of food doesn’t look the same for a resident who requires puree. Pam commented about desserts – likes the presentation. Big improvement instead of saying 1 & 2 actually saying the meal options and naming the choices. The floor was opened for questions – no questions.

Item#7

As agenda item # 7 Applesauce was a dietary topic it was brought forward for discussion while Kim was in attendance. Pam spoke to the reasoning for applesauce as a dessert, as resident’s associate applesauce with medication administration. Kim’s response was that apple sauce is for Puree’s and they have a second option of “pudding”. The floor was opened for questions – no questions.

Kim announced the new fall/winter menu would start on Monday (Oct 22/18)

At this time Kim Cleroux left the meeting and Tracey Davidson, DOC joined the meeting in progress.

Angela Roles, ADOC asked to speak briefly to the Family Council members regarding UTI's/Antibiotics. She distributed a handout from Public Health and gave a brief overview and commented that Doctors may or may not treat a UTI with antibiotics. Pam raised the question of how this message was going to be delivered to the Resident's and Families. Tracey responded to the question that it would be communicated through our normal channels, newsletter and postings.

Pam thanked Angela for the information and at this time Angela and Student left the meeting.

2:55- 2:57

Item #2 Review of Minutes of last meeting
Approval of Minutes

All

Motion to approve the minutes of last meeting by Helen LeBlanc, Seconded by Dawn Dodge

2:57 – 3:03

Item #3 Quality of Life Survey for 2019

Tom Harrington

Research on how to ask Question. Using tool as is (QoL Pro) University of Waterloo. The tool developed by InterRAI – LTC home specific. Set up 2 ways – online with Resident or paper format. The Home has acquired an IPAD for use, although internet thru out the building not good – may have to be a paper process. Start with letter by Floor & do roll out – to participate score has to be 3 or better and resident consent. Dawn and Tom to do internal process and volunteers will do surveys. Tom has asked Sylvia to send out survey to those who have score of 4 or more.

Pam asked when would we know the outcome?
Tom – Real time – has many filters to sort the data – just have to enter the data. Has to be done by end of year.

Action required

Pam asked to leave this item on the agenda until December.

3:03 – 3:08

Item #4 Cannabis inquiry

Helen LeBlanc

Question was raised how do we start? Tracey provided a brief overview as follows:

1. Thru Physician
2. Has to write order
3. Treated as a controlled substance
4. Ordered thru licensed provider
5. Home does not purchase family is responsible
6. STLL policy for Medical Cannabis

Tom spoke on Municipalities Regulations.
Discussion

Question from Helen to members for information on where you can obtain a Will Kit? Staples was suggested or on-line.

3:08 – 3:09

Item #5 Terms of Reference

Pam Moorhouse

Action Required

Pam to send Joanne Terms of Reference for printout. Tom to review and get back to Council.

Pam/Tom/Joanne

3:09-3:12

Item #6 Christmas Fundraiser Dinner

Pam Moorhouse

Confirmed for December 18th, 2018 (Tuesday)
2 sittings – noon and 5:00p.m.
Price is \$20.00 per person

Action Required

Suggestion of a 50/50 draw for a fundraiser. Discussion surrounding the license to operate – can we ask AVP?
Dawn to check with AVP re: tickets and license.

Dawn Dodge

3:12-3:23

Item # 8 Resident from Elm requesting to speak to Council.

Action Required

Resident requested to speak with Family Council joined at this time. As the topic was of a personal nature it was decided that the concerns should be discussed with Tom Harrington after meeting or set up a mutual time to address concerns.

Tom Harrington

3:23– 3:29

Item #9 Administration Report

Tom Harrington

Tom gave overview/update on the Evacuation Exercise Code Red/Code Green.
High praise and remarks from Fire Department
Effective January 2019 Changes to Fire Department Responding from the current Elizabethtown/Kitley Fire Department – the Lodge will be covered by Brockville Fire Department.

Direct mail campaign – Foundation Donations – Received first donation today \$1300.
Tree lighting ceremony – Dawn is getting the tree set up showing donations Dec 20th

Mattresses for special wound care have been added to the list.

3:29 – 3:30

Item# 10 List of items forwarded that require follow up within ten days as required by Long term care Act.

Members

No items brought forward

Action required to carry forward as an standing agenda item

3:30 – 3:35

Item#11 Other Business/Wrap Up

All

Question from Donna Kukk (Resident Family member Guest) on how to get things fixed “fireplace 3rd floor Cedar”

Tom responded with process is to complete Maintenance Requisition for any repairs but also noted that the fireplace has been decommissioned.

Question from Donna was raised around door alarm and Wanderguards. Tracey advised how it works.

Pam gave Donna her Business Card and asked her to contact her if interested in being member of Family Council representing Cedar as members are needed.

Birthday Cards – Dawn gave to Pam

Thanks given by Pam to Joanne for helping out with the agenda/minutes. Discussion followed re next meeting date and time.

Next Meeting: November 20th @ 1:30

**Adjournment: Motion to adjourn by Pam Moorhouse @ 3:35
Seconded by: Dawn Dodge**

Prepared by: Joanne Morehouse, Acting Secretary

Notes: