

FAMILY COUNCIL MINUTES

January 15, 2019

1:30 p.m.

St. Lawrence Lodge Boardroom

Meeting called by:	<u>Chair: Vacant</u>	Type of meeting:	<u>Monthly Family Council Meeting</u>
Vice Chair:	<u>Deb Steele</u>	Secretary:	<u>Joanne Morehouse</u>
Members:	<u>Helen LeBlanc, Donna Kukk</u>		
Regrets:	<u>Deb Steele,</u>		
Observer:	<u>Reg Knudson</u>		
Invitees:	<u>Tom Harrington, Administrator; Dawn Dodge, Activation Coordinator, Tracey Davidson, DOC</u>		

AGENDA ITEMS

Topic

Meeting commenced at 1:35 p.m.

Due to the absence of Chair and Vice Chair Tom Harrington opened the meeting asking the members who would like to Chair the meeting – no members came forward to do so.

1. No Agenda for this meeting. No minutes from last meeting to be approved as Deb Steele took the minutes and was not able to attend today's meeting. Notes from last meeting were distributed for discussion by Tom Harrington. Approval of minutes will be deferred to next meeting.
2. Discussion regarding new members and welcome to Reg Knudson who is interested in joining the family council he has both parents here at SLL. His father John is on Pine and his mother Elaine is on Spruce. The possibility of another new member Karen Moriaty (retired staff member) her mother is a resident on Birch.
3. Quality of Life Survey- Tom reviewed with members from his meeting notes. SLL staff provided an update on the status of the new survey process currently underway. Work seems to be progressing well with the resident perspective making good headway and should be completed shortly. The associated family survey has been sent out and responses are starting to stream in as well.
4. Cannabis Update – A query was raised regarding current utilization. It was reported that there is one resident currently using medical cannabis. Staff reported that the Home is also working on a recreational cannabis policy statement.
5. Fundraising Update – Have raised just under 10,000 from 2 efforts. Tom spoke of opportunity for more fund raising campaigns as cost of furnishings i.e. Chairs are very high.

6. Administrator Report – Bed replacement initiative

Tom reported that costs will increase from supplier so it is important to purchase.

Tom announced new Nurse Practitioner Suzanne O'Reilly. Has a strong portfolio – has been working with a Home in Cornwall and is in transition for January. She will be at SLL for 3 days per week for now and will then be 5 days per week. Office at SLL is located on the 3rd floor.

Helen LeBlanc asked how it works. Tom responded that the Nurse Practitioner is a level above RN's a level below Physician. Tom gave a brief overview of the Nurse Practitioner role and that the opportunity is available for teaching staff i.e. Palliative Care. Tracey Davidson advised that the Nurse Practitioner will be working on mandated projects from the Ministry of Health. Ministry Funding was received for a Nurse Practitioner and SLL has been recruiting.

Helen LeBlanc asked if there was a shortage of oxygen tanks? Tracey/Dawn – not aware of any shortages. Tom advised that they will check into concerns raised.

Administrator Report continued:

2020 will be SLL 50th anniversary. Planning events and celebrations will be starting. Tom asked Council to advise if they have any ideas and mentioned previously for the 45th anniversary a flag raising was sponsored by Family Council.

Reg Knudson spoke asking where he could find the Terms of Reference and information on Council. Joanne has the original copy of the terms of reference given by Pam Moorhouse – Chair. Tracey advised that the Family Council is mandated by the Ministry of Health. Reg Knudson advised that he was interested in joining. Joanne gave contact listing to Reg to complete and submit to same for updating.

There was more discussion surrounding new chairs/doorway sizes and wheelchairs not fitting. Tom advised that SLL bed replacement was first and then dining room chairs, then tables. Each unit has 32 beds.

Next meeting scheduled for Tuesday, February 19th @ 1:30

Adjournment 2:15 p.m.