

Meeting Minutes

Date: Wednesday April 19, 2017
Time: 12:00 pm
Location: Board Room
Present:

Members			
<input type="checkbox"/>	Candace Kaine	<input type="checkbox"/>	Janice Twaddle
R	Jessie Rowntree	<input type="checkbox"/>	Pamela Moorhouse
R	Linda Evans	R	Deb Steele
<input type="checkbox"/>	Helen LeBlanc		
R	Bonnie Monteith		

Guests		
	<input type="checkbox"/>	Dawn Dodge
	<input type="checkbox"/>	Tom Harrington
	<input type="checkbox"/>	Kim Cleroux

✓ = present
 R = regrets

1. Call to Order
 - Meeting commenced at approximately 12:15 p.m. Pam Moorhouse chaired the meeting.
 - It was decided that the minutes will be taken and completed on a rotational basis by the Council members. Candace Kaine recorded this meeting.

2. Approval of Previous Minutes
 - No previous minutes were available at this meeting.
March 15, 2017 meeting minutes (deferred)

3. Business Arising
 - Kim Cleroux, Director of Food Services, advised that there will be a new initiative in food services and a new (3 week rotational) menu introduced within the next few weeks. This new menu will provide the full nutritional requirements with less repeats. This menu needs to first be approved by Resident's Council and has been already been reviewed by a number of residents for feedback. There will be less "ethnic" options on this menu, as these are not well received at this location. There will be a few new things, such as home baked cookies (softer and fresher) and more of the resident favourites, such as macaroni and cheese etc. In addition, there will be a new summer menu introduced.
 - There was some general discussion about meal times, particularly that some residents are left at the tables in the evening while staff put others to bed, rather than returning back to porter residents to their rooms and doing bed time routine after all are out of dining room. Kim to follow up with ADOCs.

General Discussion of Outstanding Items from Previous Meetings:

- As there has been an outbreak on Elm, communion has not been offered to Catholic residents. Pam asked if volunteers could still attend the facility and see interested residents who are not on outbreak units for communion. Dawn to follow up.
- Hot Packs are now working well.
- New pet therapy visitor starting today – St. John’s Ambulance volunteer
- Discussion of bath issues – residents are still missing baths, especially on weekends. Dawn advised that the bath schedule is on the resident’s Care Plan and noted that residents can opt for only one bath/shower per week if they wish.
- Discussion of snacks – some cookies are coming in the plastic wrappers and residents cannot open them without assistance. Kim noted that arrowroots and social teas are always available on the snack carts and that Food Services is aware that certain cookies (i.e. Oreos) are too hard for many residents to eat.
- Pam brought up the issue of infection control and hand hygiene. She has witnessed staff touching the rim of cups with bare hands and not washing/disinfecting their hands after touching their hair, face etc. Dawn to follow up.
- TV channels follow up – Tom advised that a new channel guide is coming next week.
- Pam noted that some residents are not happy with the channels being offered with the new TV service (i.e. no church services, limited music stations). Tom to check with provider to see if there are alternative stations available to add to packages.

4. Round Table

- Most discussion took place above and so there was no formal roundtable

5. Other Business

- a. MOHLTC Compliance Inspection – preparations
 - Tom advised that there will be an unannounced RQI inspection as part of the annual quality inspections. A minimum of 40 residents who are deemed competent will be interviewed. Family Council representatives will also be contacted – Pam, Candace and Janice volunteered to be contacted. Their email addresses and telephone numbers will be provided to MOHLTC by Tom.
- b. Dietary Initiative – update
 - see above under business arising
- c. Handover Bag idea – handout
 - Candace provided this information to Tom and Dawn about a possible initiative to address the return of the personal belongings of deceased residents to their families. Dawn to follow up. There was general discussion about other ways to remember residents in the Lodge who have passed. Family Council strongly encourages SLL to explore ways to mark the passing of residents in a more personal way as we believe that the residents want this type of recognition.
- d. Bed Replacement – update
 - Tom advised that within 7 to 8 weeks, 32 beds will be replaced for a total investment of approximately \$100,000. All 224 beds need to be replaced and the new beds will have updated features for improved safety and technology. Bariatric beds (for larger and heavier residents) will be more flexible. They will be capable of extending in both width and length and will hold up to 500 lbs.

- e. Mobility Services – update
 - Ontario Medical Supply (OMS) is the new provider and will still be attending the Lodge on Thursdays. They will provide a quarterly deep cleaning of wheelchairs, which is welcomed by Family Council. There will be a notice sent out about this new provider in the next newsletter.
 - f. Council Meeting Schedule
 - Family Council requests that another survey be sent out to FC members to determine if another time or day might result in more regular attendance. The meetings do not necessarily have to be held at noon. Tom to follow up.
6. Date and Time of Next Meeting
- Next meeting will be on Wednesday, May 17 at noon.
7. Adjournment