

## - Meeting Minutes -

**Date:** Thursday January 17, 2013  
**Time:** 1200 hours  
**Location:** Board Room

**Present:** Shirley Ellis, Jessie Rowntree, Candy Burkitt, Margo Stone, Maureen Bradley.  
Guests – Tom Harrington, Carol Brophy

### Regrets:

1. Call to Order – meeting called to order by Shirley at 12:25 pm.
2. Approval of Previous Minutes

- a. That the December 20, 2012 meeting minutes be approved, as circulated.

Moved by: Candy  
Seconded by: Maureen  
Carried

### 3. Business Arising

- a. Resident Transportation – follow-up
    - i. Tom provided a report and a handout regarding the City of Brockville Transit Accessibility Plan meeting he attended on behalf of Family Council. It is evident that the paratransit bus capacity is not likely to increase for the foreseeable future. The best means to get concerns on the record regarding service is to contact City Staff Reps directly by email. Council recommends that administration include information in the Resident/Family Newsletter regarding how to go about registering concerns so that the City has a more accurate measure of the types of concerns that exist with the current service.
  - b. Family Council Program LTC Funding Petition – follow-up
    - i. Tom reported that all petition forms received before the Christmas Break had been sent to the Provincial representative. No further communication has been received regarding this important initiative.
  - c. SE LHIN Regional Family Council Program – update
    - i. Tom and Shirley reported on their follow-up to find out who the current Regional Family Council representatives are for the SE LHIN. Apparently, the position is vacant at the moment and a Provincial-level staff member has been designated in the meantime.
    - ii. Discussed whether SLL Family Council would host a Regional meeting. Suggested that a meeting could coincide with the June 2013 Family Council Week.
      1. Members to brainstorm on possible topics of interest for a Regional Family Council meeting.
      2. Shirley to contact the Provincial liaison resource person
        - a. Job Description for the Regional Family Council Lead role



- b. Confirm what resources are available to Family Councils interested in hosting a Regional meeting.

#### 4. Round Table

- a. Outbreak Status – Carol provided an update on the status of the current outbreak underway in the Home. Currently, the Health Unit is projecting that the outbreak can be declared over on January 21<sup>st</sup>, if no new cases arise.
- b. Skype services for residents – Carol reported that the AVP has set up a computer with Skype for residents to use. The program will be kick-started in the near future. Council members were going to take a tour of the new set-up after the meeting.

#### 5. Other Business

- a. Family Council Program Update
  - i. Received for information a copy of an email communication from the Provincial Family Council Program highlighting several new initiatives.
- b. LHIN LSAA Activity
  - i. Tom provided an update on the process to renew the legal agreement between the Home and the Southeast LHIN. New accountabilities and metrics will be introduced with this version, which takes effect in April 2013.
- c. SLL Strategic Plan – overview
  - i. Tom provided for information an Executive Summary of the Home's strategic plan.

6. Date and Time of Next Meeting – Thursday February 21, 2013 at 12:00 pm.

7. Adjournment – meeting adjourned at 1:45 pm.

