

- Meeting Minutes -

Date: Thursday October 18, 2012

Time: 1200 hours

Location: Board Room

Present: Carolyn Webster, Shirley Ellis, Margo Stone, Candy Burkitt, Maureen Bradley
Guest – Tom Harrington

Regrets:

1. Call to Order – meeting called to order by Shirley at 12:20 pm.
2. Welcome to New Members – Shirley welcomed Candy Burkitt and Maureen Bradley as new members of Family Council.
3. Approval of Previous Minutes
 - a. That the September 20, 2012 meeting minutes be approved, as circulated.

Moved by: Margo
Seconded by: Carolyn
- Carried -
4. Business Arising
 - a. Ontario Long Term Care Sector Presentation
 - i. Members requested that Tom give the same presentation at the next meeting since there are new members who may benefit from the presentation.
5. Round Table
 - a. Fireside Lounge Tea Pots – noted that some of the tea pots currently being used in the Fireside Lounge should likely be replaced. Item to be forwarded to Carol for information.
 - b. Discussed Family Council role and functions. New members shared their experience as relatively new clients in the Long Term Care sector. Discussed past Family Council advocacy activities and education/learning opportunities.
6. Other Business
 - a. Policy Statements – for information
 - i. Tom provided an overview of a revised resident room use policy and procedure, as well as, a new policy regarding personal service providers in the Home.
 1. Resident Room Use
 - a. Some discussion regarding access to internet services for residents. Currently, users can get in room access through Cogeco. Discussed cost of installing wifi for those residents not on cable service.



2. Personal Service Provider
 - a. Some members present are currently using PSP's and requested that the related policy forms be sent out for information as well.
 - b. Parabus Service
 - i. Recent correspondence received from the City of Brockville regarding changes to parabus services led to discussion on the short-comings of the service for residents of the Home.
 - ii. Family Council requested assistance from Administration to review the options of the Home possibly developing a business plan to enable the Home to sponsor its own transportation service, possible in conjunction with local LTC and retirement homes.
 - iii. Maureen Bradley undertook to draft a letter to Steve Clark, MPP regarding transportation needs and possible funding sources.
 - c. Meeting with SLL Committee of Management
 - i. Tom extended an invitation to the Family Council to meet with representatives of the Committee of Management. Family Council feels that the open invitation is a standing one. They speculated that perhaps it would be beneficial to meet with the Committee of Management at a future time to discuss the parabus situation, once the Council has more information.
 - d. Christmas Season Planning
 - i. Tom provided an update on Christmas event planning for the Open House, Resident Gift Program, Christmas Bazaar, RHA parties, and room bookings.
 - e. Provincial Family Council Newsletter
 - i. Received the Provincial newsletter for information.
7. Date and Time of Next Meeting
8. Adjournment

