

- Meeting Minutes -

Date: Thursday, January 19, 2012
Time: 1200 hours
Location: Board Room

Present: Jessie Rowntree, Shirley Ellis, Carolyn Webster, Margo Stone. Guests – Carol Brophy, Tom Harrington

Regrets: Lee Campbell.

1. Call to Order – meeting called to order by Shirley at 1215 hours.
2. Approval of Previous Minutes
 - a. That the November 17, 2011 meeting minutes be approved as circulated.
– Carried -
3. Business Arising
 - a. Noted that a Council member has recently resigned due to the passing of her Mother.
4. Round Table
 - a. Christmas Celebrations and Activities: members noted that Christmas activities were well planned. The Council also thanked the staff for the extra effort to make this celebration special for residents, especially through the Secret Santa event.
 - b. Noted that recruitment of additional Council members is needed.
5. Other Business
 - a) Satisfaction Survey Revision
 - a. Reviewed the recently revised Resident/Family Satisfaction Survey form. No major edits recommended. Discussed the importance of receiving feedback and the positive actions that can result. Queried when the new form would be implemented. The intent is to implement once Resident Council has provided feedback.
 - b) OANHSS Provincial Budget Submission
 - a. Received a copy of the OANHSS budget submission which outlines the key items of importance to LTC Homes as the Provincial Government prepares to announce the Provincial Budget.
 - b. Discussion on key points contained in the report and the application at the local level at SLL.
 - c. Advocacy – recommend using the OANHSS report to conduct a dialogue with local MPP Steve Clark regarding LTC issues. Will make contact with Sherwood Park Manor and Maple View Lodge Family Councils to see if there is any interest in coordinating a joint meeting with Mr. Clark.



- c) Food Services discussion
 - a. The Home reported on the difficulties the Home is experiencing in operating within the per resident day funding received for food services. Meeting resident demand is paramount, but food costs are extended beyond Ministry funding levels. The Home is proposing to undertake measures to attempt to bring cost back in line with funding and wants to advise the Council in advance of possible feedback about actions taken to resolve the matter.
- d) Review – Resident Council Meeting - January 12, 2012
 - a. Carol provided an overview of discussion at the January 2012 Resident Council meeting. Items discussed included – continuing the popular resident breakfast program, name tag monitoring, improving sightlines to the St. Lawrence River from the 1st level, expanding bingo, and food service comments.
- e) Personal Caregiver Policy
 - a. The Home reported that it is in the process of developing a policy and procedure statement related to the use of personal caregivers as hired by residents and families. It appears that there is more activity in this area and the Home has certain obligations under the LTCH Act that are driving the Home's activity in this area.
- f) Update Family Council Members Contact List
 - a. Members were provided with a copy of the current contact listing.

6. Date and Time of Next Meeting – February 16, 2012 at 12:00 pm.

7. Adjournment – meeting adjourned at 2:00 pm.

