

- Meeting Minutes -

Date: Thursday, April 19, 2012
Time: 1200 hours
Location: Board Room

Present: Carolyn Webster, Jessie Rowntree, Laurie Henry, Diane Hull
Guests: Tom Harrington, Carol Brophy
Regrets: Margo Stone, Shirley Ellis

1. Call to Order – Jessie called the meeting to order at 12:10 pm. Welcomed new members Laurie Henry and Diane Hull to the Council.
2. Approval of Previous Minutes
 - a. That the January 19, 2012 meeting minutes be approved, as circulated.

Moved by: Carolyn Webster
Seconded by: Jessie Rowntree
Carried
3. Business Arising
4. Round Table
 - a. Compliance – a question arose as to whether the MOHLTC Compliance Officers had been in to conduct the annual inspection of the Home. The Home administration confirmed that the MOHLTC has not yet conducted the annual inspection. However, the MOHLTC has been in to conduct other compliance inspections related to complaints received and CIS follow-up.
 - b. Secured Unit Consistent Staffing – discussed having more consistent staffing present on Oak Lodge. Reviewed the geographic assignments for full-time staff members and the roster of employees who had requested assignment to Oak Lodge. Also, reviewed collective agreement terms, funding, and other factors impacting on staffing patterns.
 - c. Porter Wheel Chair – requested that a wheel chair be made available for residents returning to the Home and may need mobility assistance with transfer back to their Home Lodge.
 - d. Dining Room Chairs – discussed request for additional dining room chairs for Oak Lodge in particular. Noted a number of personal service providers and family members are assisting with feeding and there needs to be more dining room chairs available for them to use.
5. Other Business
 - a) 2011 Satisfaction Survey Results
 - a. Reviewed the 2011 Resident/Family Satisfaction Survey results.
 - b. Received a copy of the recently revised Resident/Family Satisfaction Survey tool. This is the new survey tool implemented in March 2012. Also, discussed the individual resident interviews conducted by the Home on a regular basis.



- b) MOHLTC Compliance Public Report
 - a. Received a copy of the February 28, 2012 MOHLTC Inspection Report – Public Copy. Discussed the inspection and results.
- c) Funding: Ontario Provincial Budget – LTC Sector implications; CMI 2012
 - a. Received a copy of a recent OANHSS Communication regarding the Ontario Provincial Budget and the announcement specific to LTC funding. Noted that the multi-year funding commitment previously announced by the Government was not upheld for fiscal 2012. Homes will be receiving less than the promised 3% previously announced.
 - b. Administration also provided an update on the Home's Case Mix Index (CMI) position for 2012. The Home is moving to a new funding model, effective April 1, 2012. The MOHLTC has released the CMI for all Homes as part of this process. St. Lawrence Lodge's CMI has declined and as such will receive less funding in the Nursing and Personal Care funding envelope. Concern expressed regarding impact on services to residents being impacted.
- d) BSO Update
 - a. Received a communication regarding the implementation of the Behaviour Support System locally. Discussed how the mobile response team would integrate its activities with those of other teams currently serving long term care homes.
- e) Regional Family Council Meeting
 - a. Noted invitation to May 10th, 2012 Regional Family Council meeting at Hastings Manor in Belleville. Liz has circulated the invitation and agenda by email to Council members. The new members will also receive a copy.
- f) Family Council Meeting Frequency
 - a. Briefly discussed Council meeting frequency. Decided to meet May and June 2012 as per the regular routine and review meeting frequency later.

6. Date and Time of Next Meeting – Thursday May 17, 2012 at 12:00 pm.

7. Adjournment – meeting adjourned at 1:30 pm.

